**Agenda**

**25th Technical Project Exhibition**

The technical council is organizing a meeting to discuss about the flow of the 25th Technical Project Exhibition on Friday, August 23,2019 from 4:45 pm onwards. The meeting will be held in the seminar hall, D304.

The following will participate in the meeting.

Mr.Ritwik Mukherjee Chairperson

Mr.Siddharth .P Core Sponsorship Member

Mr.Naman Vyas Sponsorship Head

Mr.Mohit Kejriwal Technical Head

Mr.Yadynesh Nandane Core Technical Member

Mr.Prithivi Sunchu Joint Secretary

Mr.Chaitanya Desai Secretary

Mr.Kaustubh C Publicity Head

The Purpose of the meeting is to discuss :

1. To finalize date and time of college project exhibition
2. To finalize the schedule
3. To finalize the Judges,Co-ordinatior and Volunteers
4. To take Permission from principal
5. Decide the Security Team
6. Finalize the Registration Process
7. Finalize the Public Relation Team
8. Finalize the Chief Guest or Celebrity
9. Finalize the Budget And Sponsorship

Ritwik Mukherjee

(Chairperson)